

VACANCY AD – 2016: Web Developer

1) POSITION DETAILS

South African Cities Network is seeking a suitable candidate to freelance as a web developer.

Position Title	Freelance Web Developer
Location/Area	South African Cities Network (SACN), Braamfontein, Johannesburg
Position Reporting To	Communications Advisor
Grade:	Mid to senior level
Start Date :	ASAP; Ideally by 01 November 2016

2) INTRODUCTION

The South African Cities Network (SACN) was established in 2002 by the Minister for Provincial and Local Government (now Cooperative Governance and Traditional Affairs), in collaboration with the mayors of South Africa's largest cities and the South African Local Government Association (SALGA), with the mandate to:

- Promote good governance and management in South African cities;
- Analyse strategic challenges facing South African cities, particularly in the context of global economic integration and national development challenges;
- Collect, collate, analyse, assess, disseminate and apply the experience of large city government in a South African context; and
- Promote shared-learning partnerships between different spheres of Government to support the management of South African cities.

3) TIME REQUIREMENTS

The position requires the incumbent to provide web development services on a freelance basis.

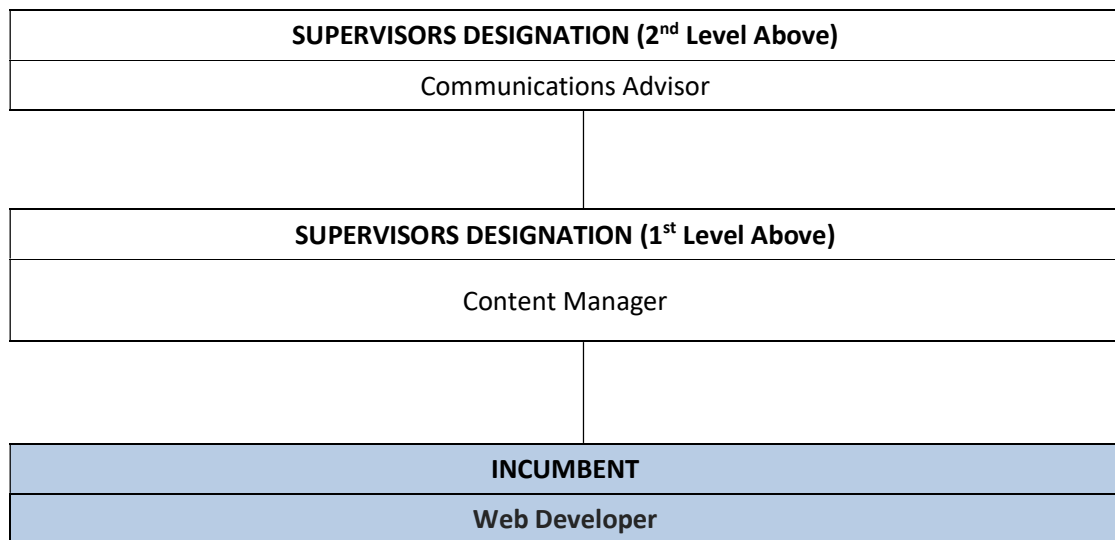
4) ROLE AND RESPONSIBILITIES

The position is for a mid – senior career web developer, on a freelance basis.

- The web developer will be responsible for technical development and management of the SACN website, including reformatting and restructuring the existing site.
- Must be able to manage the back end of the SACN's primary site and various active micro sites.
- Manage the ongoing technical maintenance and security of the SACN websites
- The web developer is required to work closely with the content manager and communications advisor and must be willing to assist, where necessary, with content management of the website

5) ORGANISATIONAL STRUCTURE

Organisational structure showing the position with two positions above:



6) QUALIFICATIONS

1.1 Ability	Ability to design, develop, code, implement and maintain the SACN's website and microsites.
1.2 School	Grade 12 or Equivalent
1.3 Professional / Tertiary	Qualification (degree or diploma) in computer science/web development

7) EXPERIENCE

Minimum experience necessary to be considered for the position:

<ul style="list-style-type: none"> • Must be able to understand and code in Java, html, xHTML • 3+ years experience using open source CMS' such as WordPress, Drupal, Joomla, etc. – but Joomla in particular

- Must be proficient with Adobe Creative Suite
- Mobile web development experience is a must have
- Experienced with electronic mailer development and email client compatibility (including mail list services such as MailChimp)
- Must have excellent communication skills
- Must have a good grasp of document structure and semantics, and effective SEO
- Must be able to troubleshoot website issues address such issues
- Must be able to analyse and suggest corrective measures for the organisation's current website

8) CORE COMPETENCIES

<ul style="list-style-type: none"> • Problem solver • Self-starter • Must pay attention to detail • Highly adaptable and responsive to community's evolving needs • Time management, organisational and planning skills. 	<ul style="list-style-type: none"> • Able to consistently go the extra mile to deliver on what is required to support the organisation to achieve its mandate and objectives • Able to fit into the company culture and be a team player
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9) APPLICABLE TERMS AND CONDITIONS

The position is advertised on a rolling basis. The SACN reserves the right to award this post as soon as a suitable candidate is identified, as well as the right not to award at all or to renegotiate its terms, subject to circumstances and adequacy of submissions. Unsuccessful applicants will be notified once a selection / appointment has been made.

10) SUBMISSIONS AND ENQUIRIES

- A covering letter indicating an understanding of the requirements of the post, and any particular qualities or suitability; and
- A current Curriculum Vitae that includes relevant contact details and references.

Application Deadline: Friday, 21 October at 12 noon.

For more information on the above position or to submit an application, contact Sadhna Bhana on sadhna@sacities.net or 011 407 6471.